**Westhill District**

**Amateur Swimming Club**



**Minnows Meet**

WESTHILL SWIMMING POOL

On

SUNDAY 26th SEPTEMBER 2021

[www.westhilldistrictasc.org.uk](http://www.westhilldistrictasc.org.uk)

**MEET INFORMATION**

**(UNDER FINA RULES AND SASA SWIMMING REGULATIONS**)

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| **POOL** | 25 Metres, 6 Lanes, Anti-turbulence ropes, starting blocks at start end only, Level Deck Pool; overall depth 2 metres. | |
| **SESSIONS** | Session One Warm Up 09:00 - Start 10:05  Session Two Warm Up 14:00 - Start 15:05  (SUBJECT TO CHANGE IF NECESSARY) | |
| **EVENTS**  **INDIVIDUAL EVENTS**  **RELAYS**  **EVENTS** | All individual events are single sex events and heat declared winner. See attached sheet for full programme of events.  50m Backstroke  50m Breaststroke  50m Butterfly  50m Freestyle  100m Individual Medley  4 x 50m Mixed Freestyle Relay  4 x 50m Mixed Medley Relay  Each club may enter a maximum of 2 Relay teams in each event. Swimmers must have been entered for at least one individual swim and they may only swim in one team per relay event. | |
| **AGE** | Age is as on day of competition i.e., 26th September 2021  Age Groups for 50m events for Girls and Boys will be:  9, 10 and 11  Heats will be swum with all age groups combined and swimmers seeded by entry times.  Age Groups for 100m Individual Medley for Girls and Boys will be: 9 – 11  The 100m Individual Medley will be swum as one event per sex and is not split into separate age groups. There will be only one set of medals for this event.  Age Group for Relay events will be: 9 – 11  Relays will be swum with mixed age teams with a maximum of two swimmers aged 11, with two younger swimmers making up the team. Teams must be made up of 2 boys and 2 girls. | |
| **ENTRY FEES** | £5.00 PER INDIVIDUAL EVENT  £8.00 PER RELAY EVENT | |
| **ENTRIES**  **ENTRIES (cont)** | | Entries to be sent to:  Claudia Kari - [**meet.entries@westhilldistrictasc.org.uk**](mailto:meet.entries@westhilldistrictasc.org.uk)  Please send the summary sheet and entry fees to:  **Claudia Kari, 24 Westwood Drive, Westhill, AB32 6WW.**  Please note the entry file and summary sheet must be received by email by the closing date with payment to cover entry fees paid by BACS if possible.    If BACS payment is not possible, paper summary sheet and cheque to cover entry fees must be received by post within three working days of the closing date.  **CLOSING DATE FOR ENTRIES IS MONDAY 13th SEPTEMBER 2021**  Entries may have to be limited dependent upon numbers received.  **All entries must be on Hy-tek Team Manager entry file.**  Entry files may be obtained for **invited clubs only** by contacting Claudia Kari at [meet.entries@westhilldistrictasc.org.uk](mailto:meet.entries@westhilldistrictasc.org.uk).  Where possible the accepted entries for each age group will be equal, but if an age group is under-subscribed, the organising committee reserves the right to include additional entries in other age groups.  Westhill District ASC reserves the right to swim a slower heat for their swimmers if entry numbers allow.  Lists of accepted participating swimmers and a draft programme will be emailed to each club. | |
| **ENTRY TIMES** | | We have removed the need for consideration times this year as clubs return to competition, but times must be submitted on entry for seeding purposes. These should be real times but do not need to be accredited. Please note that NT entries will NOT be accepted. | |
| **AWARDS** | | Medals will be awarded to the first three places in each event. There will be no medal presentation, but medals can be collected from a designated table in foyer. | |
| **WITHDRAWALS** | | Withdrawals prior to the competition should be emailed to:-  Claudia Kari - [meet.entries@westhilldistrictasc.org.uk](mailto:meet.entries@westhilldistrictasc.org.uk)  To arrive no later than 5pm Saturday 25th September 2021.  All details must be included on e-mail withdrawals i.e. Name, Event No, Stroke, SASA No. etc.  NB Telephone withdrawals will not be accepted under any circumstances.  Withdrawals on the day should be submitted on the withdrawal forms made available and should be presented to the Recorders table at least 1 hour prior to the start of the appropriate session.  Please note that anyone withdrawing on medical grounds, refunds will only be granted on production of a letter from a suitably qualified professional confirming withdrawal is recommended. The letter must be received within 7 days following the meet and should be dated no earlier than the closing date or later than 3 days from the date of the competition. | |

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| **MARSHALLING** | Marshalling will take place at the entrance to the changing village. All swimmers including reserves must attend marshalling before their events and are advised to attend in good time. (The suggested minimum is five heats or one event in advance.) The start of a race will not be delayed for absent swimmers. If a swimmer is not present at first marshalling area then the reserve will swim. |
| **TECHNICAL OFFICIALS** | We would be very grateful for a list of Officials willing to help on the day. A completed technical official’s sheet should be sent to our STO Co-Ordinator by email to arrive before Friday 17th of September 2021.  [**officials@westhilldistrictasc.org.uk**](mailto:officials@westhilldistrictasc.org.uk)  Judges and Timekeepers in training, who are requiring specific signatures, should make this clear in their request. Requests will be accommodated only if the referee considers it practical. Please note that owing to Covid 19 restrictions mentoring opportunities will be limited at this event.  **Please note:** Due to maximum number of people allowed in the pool building including the pool hall, there will be NO SPECTATORS allowed at the meet.  **Please note:** Due to Covid restrictions, we will NOT be providing lunch for technical officials this year. |
| **PHOTOGRAPHY**  **/MOBILE PHONES** | Please note that anyone wishing to use photographic equipment for non-commercial purposes, including video cameras must register with the Meet Convener (application should be made on the appropriate SASA Health and Safety form and signed by the relevant club official).  No person may for commercial purposes take photographs or use any video recording equipment inside the event without the express written permission of Westhill District ASC.  No flash photography is permitted at any time within the competition pool area.  Mobile phones may not be used in the pool hall or in the changing village. Use of mobile phones within the building is limited to designated areas.  **Use of mobile phones will not be permitted in the changing village, toilets or shower area in order to prevent any misuse of mobiles with integrated video/camera equipment. We would greatly appreciate if you could ensure that all your members are aware of this requirement** |
| **MEET REGULATIONS** | No guarantee can be given by Westhill District ASC that the event will take place at a particular time, or any particular date and Westhill District ASC reserves the right to reschedule the event without notice and without liability for so doing. It is expected that this would only happen because of unforeseen circumstances, e.g., venue/facility failure or adverse weather. |
|  | In the event of postponement, cancellation or abandonment of the event, refunds if any, will be made at the absolute discretion of Westhill District ASC. Westhill District ASC will have no legal liability to make a refund or to pay any form of consequential or indirect damage such as loss of enjoyment, travel and accommodation costs. |
|  | The following are articles, which must not be brought within the venue (glasses, fireworks, smoke canisters, air horns, flares, glass bottles, weapons of any sort). Any person in possession of such items will be refused entry at the absolute discretion of any steward or officer of Westhill District ASC and/or police officer. |
|  | No foul or abusive language or other offensive words such as racial or sexual abuse will be tolerated by our Club. |
|  | No alcohol may be consumed at the event. |
|  | Any person entering events must at all times comply with any and all instructions of any steward or officer of Westhill District ASC and/or police officer. Failure to comply within a reasonable time with any such instruction will lead to the person being invited to leave. |
| **NOTES** | * All swimmers entered must have paid their SASA membership fee for the current year. Registration numbers **must** be shown on entry files. A licence has been granted for this competition and accreditation will be applied for to the SASA North District. |
|  | * Poolside access will be limited to one Coach per 10 swimmers, with a maximum of 3 Coaches at any one time. |
|  | * Participating clubs will receive one copy of start sheets and results will be posted at the pool during the events and after the event on the North District website. |
|  | * Westhill District ASC reserves the right to amend the programme at any time. |
|  | * Lockers provided in the changing rooms should be used to store all belongings. The meet organisers and the facility management cannot be held responsible for items lost during the course of the event. No bags allowed on poolside. |
|  | * Seating areas will be allocated to each team. Teams are responsible for clearing their seating area of belongings, litter etc. before leaving at the end of the competition day. |
| **TEST & PROTECT** | * Please remember and bring your own water bottle on the day and we will be happy to re fill them.   As per the COVID procedures and guidelines in place for the event, we require contact details for everyone that is part of the event:   * Name * Contact number * Club * Role at the event * Sessions participating   This does not apply to athletes as club contacts will be given for athletes. The information will be given to the facility management who will store it securely for 21 days and will delete it at that point. The information will only be passed on to the Test & Protect team if required. |
| **MEET CONVENER** | **Bev MacLennan** – [meet.convener@westhilldistrictasc.org.uk](mailto:meet.convener@westhilldistrictasc.org.uk) |
| **COVID OFFICER** | **Cath McLaren –** [wdasccovidlead@gmail.com](mailto:wdasccovidlead@gmail.com) |

**WESTHILL MINNOWS MEET 2021**

**PROGRAMME OF EVENTS**

**SESSION ONE WARM UP 09.00 START 10.05**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Event No | 101 | Boys | 9 – 11 years | 50m Backstroke |  |
|  | 102 | Girls | 9 – 11 years | 50m Breaststroke |  |
|  | 103 | Boys | 9 – 11 years | 50m Butterfly |  |
|  | 104 | Girls | 9 – 11 years | 50m Freestyle |  |
|  | 105 | Boys | 9 – 11 years | 100m IM |  |
|  | 106 | Mixed | 4 x 50m | Freestyle Relay |  |
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**SESSION TWO WARM UP 14.00 START 15.05**

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| --- | --- | --- | --- | --- | --- |
| Event No | 201 | Girls | 9 – 11 years | 50m Backstroke |  |
|  | 202 | Boys | 9 – 11 years | 50m Breaststroke |  |
|  | 203 | Girls | 9 – 11 years | 50m Butterfly |  |
|  | 204 | Boys | 9 – 11 years | 50m Freestyle |  |
|  | 205 | Girls | 9 – 11 years | 100m IM |  |
|  | 206 | Mixed | 4 x 50m | Medley Relay |  |

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**WESTHILL MINNOWS MEET 2021**

**Sundaythe 26th of September 2021- Westhill Swimming Pool**

**SUMMARY SHEET**

**Contact Details**

Club Name/Abbr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Match Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Post Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel. No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Individual Male Entries | ……………… | @ £5.00 | = £………… |
| Individual Female Entries | ……………… | @ £5.00 | = £………… |
| Mixed Team Entries | ……………… | @ £8.00 | = £………… |
|  |  | TOTAL | = £………… |

**CLOSING DATE FOR ENTRIES IS Monday the 13th of SEPTEMBER 2021**

**Cheques should be made payable to WESTHILL DISTRICT ASC**

**Online banking payments to be made to:**

**ACCOUNT NO. 00285386**

**SORT CODE: 83-28-40**

referencing ‘MINS21’ and your clubs 4 letter code for example “NWDX’.

**Declaration** (This declaration **must** be completed by all competing clubs)

I confirm that all swimmers entered in this competition have paid their current SASA membership fee.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position in Club\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**WESTHILL MINNOWS MEET 2021**

**Sunday 26th September 2021 Westhill Swimming Pool**

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| **CLUB\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  | **STO CONTACT** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  |  | **EMAIL ADDRESS** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  |  | **TEL.NO.** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**OFFICIALS SHEET**

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|  |  | **Mentoring** | | | **Timekeeper Signatures Required?** | | **Sessions Available** | |
| **Name** | **Qualified Level** | **Required (Y/N)** | **Trainee Level** | **Any Specific Duties Required (e.g., CIT, Finish Order)** | **Timekeeper**  **(Y/N)** | **Chief Timekeeper**  **(Y/N)** | **1** | **2** |
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Please return this form with your entries or email it by **17th ofSeptember 2021 :-** [officials@westhilldistrictasc.org.uk](mailto:officials@westhilldistrictasc.org.uk)