**NORTH DISTRICT OPEN SWIMMING CHAMPIONSHIPS 2023**

**4 & 5 November 2023**

Aberdeen Aquatics Centre, Regent Walk, Aberdeen AB24 1SX

**MEET INFORMATION**

|  |  |
| --- | --- |
| **Pool** | 25 metres, 10 lanes, 2m deep, electronic timing, Omega blocks with back-plates and backstroke starting devices, separate swim down pool (9 lanes) |
| **Sessions** | **Session One** Warm Up 07.45 Start 09.05 End 11.50 **Session Two** Warm Up 12.20 Start 13.25 End 16.15**Session Three** Warm Up 16.45 Start 17.35 End 19.15**Session Four** Warm Up 07.45 Start 09.05 End 11.50**Session Five** Warm Up 12.20 Start 13.25 End 16.15**Session Six** Warm Up 16.45 Start 17.35 End 19.15(SUBJECT TO CHANGE IF NECESSARY) |
| **Rules** | This event will be held under World Aquatics and Scottish Swimming Rules  |
| **Events** | Individual events with faster heats in the morning, slower heats in the afternoon and Open and Junior Finals in the evening for: 50m Backstroke, Butterfly, Breaststroke and Freestyle 100m Backstroke, Butterfly, Breaststroke and Freestyle Individual events with faster heats in the morning, slower heats in the afternoon and Open Finals only in the evening for: 200m Backstroke, Butterfly, Breaststroke, Freestyle, Individual Medley and  400m FreestyleIndividual events swum as timed finals for: 400m Individual Medley and 800m Freestyle Team events for: 4 x 50m Mixed Freestyle and Mixed Medley Relays |
| **Eligibility to Enter** | Entries will be accepted from competitors registered as members of the SASA, Swim England or Swim Wales, or competitors from one of the countries affiliated to World Aquatics. Entries from composite teams are welcome at these Championships.Junior swimmers must be under 17 years of age at 31st December 2023. |
| **Entries**  | All entries must be on Hy-tek Team Manager entry file (District Rule SW 4.1).Entry files may be obtained by downloading from the North District website (www.sasanorth.org.uk) or contact Anne Hendry on entries@sasanorth.org.uk.Please email completed entry files along with summary sheet and proof of entry times to the District Entries Secretary – entries@sasanorth.org.uk**CLOSING DATE FOR ELECTRONIC ENTRIES IS FRIDAY 6 OCTOBER 2023** |
| **Entry Fees** | Entries may have to be limited dependent upon numbers received. In the event that there is an oversubscription, entries will be accepted as evenly across the programme as is reasonably possible with fastest entries accepted first.Payment should be made by direct bank transfer. Reference should be OPEN23 followed by your club code eg OPEN23NAOX. Bank details for direct bank transfer payments are on the summary sheet.£9.00 per individual swim £12.00 per team eventIMPORTANT: The direct bank transfer for entry fees must be received no later than three postal days after the closing date. There will be zero tolerance of late payment and any entry that is not accompanied by payment in the specified timeframe will be rejected without delay. |
| **Consideration Times** | Consideration times are with the attached Programme of Events.The fee for entries received which are outwith the consideration times for any of the District Competitions shall not be refunded under any circumstances. (District Rule SW 4.6 refers). Please note that accredited times are required. |
| **Early Withdrawals** | Withdrawals prior to the event may be sent or e-mailed to Anne Hendry at entries@sasanorth.org.uk to arrive by 5pm at the latest on Thursday 2 November 2023.NB: All details must be included on e-mail withdrawals ie Name, Event No, Stroke, Comp No etc. Telephone withdrawals will not be accepted, nor will WhatsApp messages. |
| **Medical Withdrawals** | In terms of SW4.7 entry fees will be refunded in the event of a swimmer being unable to take part due to illness or injury only in the following circumstances: The swimmer has been withdrawn in time according to the Meet Information. The swimmer can provide medical evidence confirming that they are unfit to swim to the District Entries Secretary at entries@sasanorth.org.uk within 14 days following the Meet. The letter should be dated not more than 4 weeks before the Meet and not more than 10 days following the last day of the meet.Withdrawals in relation to covid-19 will no longer receive an automatic refund and will be subject to the terms of SW4.7 as detailed above. |
| **Withdrawals at the Meet** | Withdrawals from heats at the meet should be notified on the withdrawal form issued. The sheets should be handed in to the recorders’ table at least 1 hour prior to the start of the appropriate session. See Rule SW5.1(b). |
| **Withdrawals from Finals** | Swimmers who wish to withdraw from a final must inform the recorder and complete the withdrawal form no later than 30 minutes after finalists lists have been published or announced. This will ensure that a reserve can be given the opportunity to compete and the final seeded accordingly. Rule SW 5.1 refers. Withdrawals from finals or in the case of illness should be completed on the old style withdrawal forms available from the recorders.Any competitor withdrawing from a final in such a manner as to prevent a reserve taking part (except in the case of proven illness or emergency) shall be suspended immediately from all further events at the Meet.  |
| **Qualifying for Finals** | Finals will be seeded directly from the results of the heats. The fastest ten swimmers shall qualify for the Open Final.**Events with an Open Final only**Two reserves shall be nominated for the Open Final to take a place in the final in the event of withdrawals prior to the start sheets being published.Once the start sheets for the finals session have been published, there will be no reserves. **Events with an Open Final and a Junior Final**In events with a Junior Final the fastest ten Junior swimmers who have not qualified for the Open Final shall qualify for the Junior Final. Two reserves shall be nominated for both the Open and Junior Final to take a place in the final in the event of withdrawals prior to the start sheets being published.Once the start sheets for the finals session have been published, there will be no reserves or movement between finals. Open Finals shall be swum after Junior finals. |
| **Marshalling** | There will be marshalling for all heats, all finals and for relays. All swimmers must attend marshalling before their events and are advised to attend in good time. The start of a race will not be delayed for absent competitors and swimmers. Swimmers may report to marshalling for more than one event where it is deemed that there will be insufficient time between races to marshal in good time for their next event. It is for the swimmer to inform the marshal if they are reporting for more than one event.  |
| **Reserves** | Swimmers who have not presented themselves to the marshals prior to their heat entering the final marshalling area will not be permitted to swim, will be treated as a late withdrawal, and may be fined accordingly. Reserves must marshal unless they have withdrawn. |
| **Medals** | Medals will be awarded for 1st, 2nd and 3rd places in all events. |
| **Champions and Awards** | **North District Open Champions** The fastest swimmer in the Open Final of each event will be the North District Open Champion. In a Timed Final event, the North District Open Champion will be the fastest swimmer in the event. **North District Champions** The North District Champion of all individual events with the exception of the form stroke 50m events will receive a trophy. In determining the North District Champion for an event, results from the Open final shall be considered first. If no North District swimmer is in the Open Final, the swimmer with the fastest time from the heats will be the North District Champion unless that swimmer is in the Junior Final, in which event, the fastest North District swimmer in the Junior Final shall be the North District Champion.In a timed final event, the North District Champion will be the fastest North District swimmer in the event. **North District Junior Champions** The North District Junior Champion of all events, with the exception of the form 50m events, will receive a trophy. In determining the North District Junior Champion for an event, results from the Open Final shall be considered before results from the Junior Final (where relevant). If no North District Junior swimmer is in either the Open or Junior Final the title shall be awarded to the fastest North District Junior swimmer in the heats. In a timed final event, the North District Junior Champion will be the fastest North District Junior swimmer in the event. **Cash Awards**There will be cash awards available at this meet, with a total prize pot of at least £1500. A full breakdown of awards will be made available at a later date.**Best Performance Trophies** The Hugh Campbell Memorial Trophy will be awarded for the best male individual swim by a North District swimmer based on World Aquatics points. The Gordon Council Friendship Trophy will be awarded for the best female individual swim by a North District swimmer based on World Aquatics points. **Best Club Trophy**The North District Club/Team Championship Trophy will be presented to the North District Club/Team that achieves the most points based on results (10 - 1).  |
| **Technical Officials** | **North District Clubs and Teams** must email lists of Technical Officials for all sessions to the Meet Officials Convenor, Colin Oswald at theoswalds2@icloud.com to arrive no later than 14 days before the first day of the meet (20th October 2023).Technical Officials should be submitted on the North District pro-forma for this purpose and must be emailed (not posted) by the specified date. The pro-forma is  [North District Meet Officials Pro-Forma (excel)](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sasanorth.org.uk%2FND_Admin%2FHandbook%2F2022%2FSASA%2520ND%2520Handbook%25202022%2520(k)%2520Meet%2520Officials%2520Pro%2520Forma%25202022-23.xlsx&data=05%7C01%7C%7Ce7ecb1fccea64f1f056608db166fa3a4%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638128440962570170%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=7omSqLtRO6kv0AOAuMwUgYMdMYVWPzZ%2F7%2B61%2FoUJs18%3D&reserved=0)on page[https://www.sasanorth.org.uk/2023meets.html](https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sasanorth.org.uk%2F2023meets.html&data=05%7C01%7C%7Ce7ecb1fccea64f1f056608db166fa3a4%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638128440962570170%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=B72MmMgSTyOSAb589kJBtZ9SvrHqtR7UjFMvBJ21Ca4%3D&reserved=0)Submission on the North District pro-forma is preferred but submissions can be sent using the form below.  Please complete one section or sheet for each session of the meet.  Failing to submit the form in accordance with these conditions will be considered a failure to submit the form.  North District rules SW 6.2 and SW4.1 refer.**Clubs and teams from outside the North District** are requested to put forward Technical Officials to the Meet Officials Convenor, Colin Oswald at theoswalds2@icloud.com to arrive no later than 14 days before the first day of the meet (20th October 2023). All offers to officiate are welcome. If expenses are required for officials travelling from outside the North District, please provide Colin with an estimate at the earliest opportunity to avoid disappointment.Please note that probationary Judges and Timekeepers wishing specific signatures, eg., Chief Timekeeper, Chief Inspector of Turns, Relays or Finish Order should make the request to the Meet Officials Convenor when names are submitted.Mentoring will be at the discretion of the referee depending on the availability of suitable mentors. Queries or changes to Technical Officials after the closing date should be directed to Colin Oswald at theoswalds2@icloud.com |
| **Additional Notes** | 1. All swimmers entered must have paid their SASA membership fee for the current year. Registration numbers must be shown on entry files. A Licence has been granted for this competition and accreditation will be applied for to the SASA.

All participants should adhere to the Scottish Swimming Code of Ethics, and relevant codes of conduct. 1. The far end of the pool will be in use as a swim down facility during this Meet however swimmers will need to be aware of the Meet going on in the near end and the facility will be withdrawn if it is misused or becomes too noisy.
2. The use of mobile phones or other devices capable of photography are not permitted at any time in the changing village, toilets or shower areas and they must be switched to silent in the pool hall.
3. Different persons have authority and overall responsibility for the running of the meet at different stages.

A list will be issued prior to the competition detailing whom you should approach with any queries, concerns or complaints during the various stages of the meet.  |
| **Photos and Videos** | Any devices that are to be used for video/photography in the poolhall must be registered using the QR code available at the venue and in the event participant information.**Media & Photography Information**Throughout this event SASA North District may have authorised media partners taking static photographs and video footage. These images are intended solely for the purposes of promotion and celebration of the activitiesand may include live streaming on the internet**.** Images will be uploaded to our website and our social network sites. Should any competitor wish not to be photographed please complete the Media/Photography Refusal of Consent Form which is available on our website. If at any time a competitor wishes a static image to be removed from our website, 7 days’ notice must be given to SASA North District after which the data will be removed. |
| **Data Protection** | **Data Protection Statement**In order to operate this meet, we have a legitimate interest to collect and process some basic personal data from all competitors, specifically name, gender, date of birth.This data will be held securely and only used for the purposes of managing the meet and reporting results. Dates of birth will only be shared with -* Scottish Swimming for the purpose of maintaining the National Database which is used for Squad Selection and
* Swim England for inclusion on Rankings

Names, gender and age (but not date of birth) will be retained and will be shared with attending clubs and may be published for the purpose of reporting and keeping records. |
| **Technical Swimsuits** | **Technical Swimsuits**On 1st September 2022, new regulations came into force regarding technical swimsuits.  Swimmers 13 years and younger can not now compete wearing technical suits in Scottish Swimming licensed or registered events.For further information and FAQ's please see link below.[Swimsuits | Scottish Swimming](https://www.scottishswimming.com/our-sports/swimming/swimsuits) |
| **Meet Director** | Michelle Hall Uoameetdirector@gmail.com   |

**OPEN SWIMMING CHAMPIONSHIPS 2023**

**PROGRAMME OF EVENTS**

|  |  |
| --- | --- |
| **Saturday 4 November - Morning Session**101 Men's 400m Freestyle102 Women's 200m Freestyle103 Men's 50m Breaststroke104 Women's 50m Backstroke 105 Men's 200m Butterfly106 Women's 200m Individual Medley 107 Men's 100m Backstroke 108 Women's 100m Breaststroke109 Men's 100m Freestyle 110 Women's 100m Butterfly 111 Men's 50m Butterfly 112 Women's 50m Freestyle 113 Men's 200m Breaststroke114 Women's 200m Backstroke | **Sunday 5 November - Morning Session**401 Women's 400m Freestyle402 Men's 200m Freestyle403 Women's 50m Breaststroke404 Men’s 50m Backstroke 405 Women's 200m Butterfly 406 Men’s 200m Individual Medley407 Women's 100m Backstroke 408 Men’s 100m Breaststroke 409 Women's 100m Freestyle 410 Men’s 100m Butterfly 411 Women's 50m Butterfly 412 Men’s 50m Freestyle 413 Women's 200m Breaststroke 414 Men’s 200m Backstroke |
| **Afternoon Session** The 4 fastest heats of Events 101, 102, 105, 106, 107, 108, 109, 110, 113 and 114 will take place in the morning session, the slower heats will take place in the afternoon as time allows. These events will be split after the draft programme has been confirmed and swimmers will be advised when their swims will take place in good time prior to the competition.201 Women's 800m Freestyle (timed final)202 Men’s 400 Individual Medley (timed final) | **Afternoon Session** The 4 fastest heats of Events 401, 402, 405, 406, 407, 408, 409, 410, 413 and 414 will take place in the morning session, the slower heats will take place in the afternoon as time allows. These events will be split after the draft programme has been confirmed and swimmers will be advised when their swims will take place in good time prior to the competition.501 Men’s 800m Freestyle (timed final)502 Women's 400m Individual Medley (timed final) |
| **Evening Finals Session** 101 Men's 400m Freestyle Open Final102 Women's 200m Freestyle Open Final103 Men's 50m Breaststroke Junior & Open Final104 Women's 50m Backstroke Junior & Open Final105 Men's 200m Butterfly Open Final106 Women's 200m Individual Medley Open Final107 Men's 100m Backstroke Junior & Open Final108 Women's 100m Breaststroke Junior & Open Final109 Men's 100m Freestyle Junior & Open Final110 Women's 100m Butterfly Junior & Open Final111 Men's 50m Butterfly Junior & Open Final112 Women's 50m Freestyle Junior & Open Final113 Men's 200m Breaststroke Open Final114 Women's 200m Backstroke Open Final 301 Mixed 4 x 50m Freestyle Relay | **Evening Finals Session**401 Women's 400m Freestyle Open Final402 Men's 200m Freestyle Open Final403 Women's 50m Breaststroke Junior & Open Final404 Men's 50m Backstroke Junior & Open Final405 Women's 200m Butterfly Open Final406 Men's 200m Individual Medley Open Final407 Women's 100m Backstroke Junior & Open Final408 Men's 100m Breaststroke Junior & Open Final409 Women's 100m Freestyle Junior & Open Final410 Men's 100m Butterfly Junior & Open Final411 Women's 50m Butterfly Junior & Open Final412 Men's 50m Freestyle Junior & Open Final413 Women's 200m Breaststroke Open Final414 Men's 200m Backstroke Open Final601 Mixed 4 x 50m Medley Relay |

**OPEN SWIMMING CHAMPIONSHIPS 2023**

**CONSIDERATION TIMES**

Please note Accredited Times are required for this meet. These times must have been achieved since 1 January 2022.

Only Junior\* swimmers may enter these Championships with times slower than the Open consideration times.

You must submit a proof of times report with your entries. Should you receive any additional request to verify a time or times, you will also be advised of the deadline for verification. Where no satisfactory proof can be provided the competitor shall withdraw, forfeit their entry fee and pay without any excuse such sum as is agreed by the AGM for late withdrawals. Swimming Rule SW 2.2

**Times below are short course times.**

Times converted from long course accredited competitions using Hy-Tek factors or Swim England tables will also be accepted.

Times must be faster than or equal to the following –

|  |  |  |
| --- | --- | --- |
| **MALE** | **EVENT** | **FEMALE** |
| **Junior\*** | **Open** | **Open** | **Junior\*** |
|  | 00:27.00 | 50 Freestyle | 00:30.10 |  |
| 01:00.50 | 00:57.20 | 100 Freestyle | 01:03.50 | 01:06.00 |
| 02:16.70 | 02:06.40 | 200 Freestyle | 02:18.70 | 02:27.10 |
| 05:05.90 | 04:35.00 | 400 Freestyle | 04:52.00 | 05:19.80 |
| 10:01.10 | 09:20.00 | 800 Freestyle | 09:43.10 | 10:23.70 |
|  | 00:32.40 | 50 Backstroke | 00:34.20 |  |
| 01:13.50 | 01:07.60 | 100 Backstroke | 01:12.10 | 01:16.50 |
| 02:37.70 | 02:26.10 | 200 Backstroke | 02:35.00 | 02:44.10 |
|  | 00:35.90 | 50 Breaststroke | 00:39.90 |  |
| 01:25.00 | 01:16.30 | 100 Breaststroke | 01:23.00 | 01:29.10 |
| 03:05.50 | 02:49.60 | 200 Breaststroke | 02:59.10 | 03:13.80 |
|  | 00:29.20 | 50 Butterfly | 00:32.70 |  |
| 01:13.90 | 01:05.60 | 100 Butterfly | 01:12.30 | 01:18.60 |
| 03:06.00 | 02:31.60 | 200 Butterfly | 02:43.50 | 03:12.50 |
| 02:34.60 | 02:24.40 | 200 Individual Medley | 02:33.80 | 02:46.80 |
| 05:40.30 | 05:13.70 | 400 Individual Medley | 05:31.60 | 05:56.80 |

\*As Scottish Swimming definition of ‘Junior’: A swimmer who is under 17 at 31 December 2023. Entries will be sorted solely on entry time with no differentiation between Open and Junior entries.

**NORTH DISTRICT OPEN SWIMMING CHAMPIONSHIPS 2023**

**4 & 5 NOVEMBER – ABERDEEN AQUATICS CENTRE**

**SUMMARY SHEET Match Secretary \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Club Name/Abbr \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Tel. No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- |
| …... Individual Male Entries @ £9.00…... Individual Female Entries @ £9.00…... Team Mixed Entries @ £12.00…... Coach Meal Passes (2 days) @ £24.00  | £ …........£ …........£ ………...£ ………... | **CLOSING DATE FOR ELECTRONIC ENTRIES – 6 OCTOBER 2023****Paperwork and Payment must be received by the District Entries Secretary within 3 postal days of closing date****Bank transfer reference OPEN23 followed by Club Code eg OPEN23NANX** **Sort Code: 80-05-16 A/C No 00882011****Cheques should be made payable to: SASA NORTH DISTRICT** |
|  | TOTAL | £ …....... | **Have you enclosed or sent: Entry fees payment** **Hy-tek Team Manager Entry File** **Declaration and Summary Sheet** |
|  |  |  |  **Proof of Times Report****Late payment will result in electronic entries being rejected** |

**Declaration** I confirm that all swimmers entered in this competition have paid their current SASA membership fee.

 I confirm that all coaches and/or team staff from our club who will be on poolside are members of Scottish

 Swimming and have current PVG disclosure.

Signed …...................................... Position in Club …..................................... Date …........................... (This declaration **must** be completed by all competing clubs)

**NORTH DISTRICT OPEN SWIMMING CHAMPIONSHIPS 2023**

**4 & 5 NOVEMBER – ABERDEEN AQUATICS CENTRE**

**OFFICIALS SHEET - Please Use the Excel Spreadsheet available and email to Meet Officials Convenor NOT the Entries Secretary**

**Club** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Meet Officials Convenor:** Colin Oswald

STO Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel: 07711 614512

Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: theoswalds2@icloud.com

E-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**No of swimmers entered……………**

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| --- |
| **Session 1** |
|  | **Judges** | **Judge Level** | **Club Code** |  | **Timekeepers** | **Club Code** | **SASA Number** |  | **Judge Mentoring**  | **Training Level**  |
| **Name** | **Name** | **Name** |
| 1 |   |   |   | 1 |   |   |   | 1 |   |   |
| 2 |   |   |   | 2 |   |   |   | 2 |   |   |
| 3 |   |   |   | 3 |   |   |   | 3 |   |   |
| 4 |   |   |   | 4 |   |   |   | 4 |   |   |
| 5 |   |   |   | 5 |   |   |   | 5 |   |   |
| 6 |   |   |   | 6 |   |   |   | 6 |   |   |
| 7 |   |   |   | 7 |   |   |   | 7 |   |   |
| 8 |   |   |   | 8 |   |   |   | 8 |   |   |
| 9 |   |   |   | 9 |   |   |   | 9 |   |   |
| 10 |   |   |   | 10 |   |   |   | 10 |   |   |

Please be sure to include any requests for mentoring (heats only)

**COMPLETION AND OTHER NOTES**

1. An Officials Sheet MUST be completed and emailed to the Meet Officials Convenor, Colin Oswald at theoswalds2@icloud.com **no later than 14 days before the first day of the meet**.
2. Each Club’s submission for ALL sessions should comply with North District **Swimming Regulation 6.3.1** as follows:-

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| --- | --- |
| Total number of club swimmers at Meet  | Number of officials per Session |
| 1 – 5 | None |
| 6 – 10 | One official |
| 11 – 15 | Two officials at least one of which must be Judge 1 or Recorder |
| 16 – 20 | Two officials at least one of which must be Judge 1 or Recorder and another must be Judge 2 or above, or an AOE Operator |
| 21 – 30 | Three officials at least one of which must be Judge 1 or Recorder and another must be Judge 2 or above, or an AOE Operator |
| 31 – 40 | Four officials at least one of which must be Judge 1 or Recorder and one more must be Judge 2 or above, or an AOE Operator |
| 41+ | Five officials at least one of which must be Judge 1 or Recorder and another must be Judge 2 or above, or an AOE Operator |

Please note that the number of swimmers is the number entered into the meet not the number in a session and that these are the minimum requirements, extra officials are always welcome.

1. For the purposes of Rule SW6.2 Trainee Judge 1 will count as Timekeeper, and Trainee Judge 2 & 2S count as Judge, however Trainees being mentored on the day will not count towards their club’s provision of officials for the purposes of Rule SW6.5

*SW6.6 Where the Referees in charge agree that there were sufficient Swimming Technical Officials present to ensure adequate cover in any session, an official might be mentored at the next level for which they were training without incurring a penalty for that session, even although this may technically leave their Club short of the numbers required to meet SW6.2. Officials carrying out scheduled Final Assessments will count at their existing level.*

1. For the purpose of determining how many swimmers a Club has entered into a North District Meet or Championships, only swimmers entered into individual events shall be counted in accordance with SW 6.4

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| --- | --- |
| 1 | Only enter information in the green highlighted sections (the others are locked). Capital first letter then lower case. |
| 2 | Please complete ALL the programmed sessions for the meet  |
|   |  | **Judges** |  |  |  |   |
| 3 | Please complete each Column with the available judges for each session |
|   | **Name** | **Club** | **Level** |   |   |   |   |   |
|   | Full name of Judge | Your club Initials | Current qualification |   |   |   |   |   |
|   |  | **Time Keepers** |  |  |  |   |
| 4 | Please complete each Column with available Time Keepers for each session |
|   | **Name** | **Club** |   |   |   |   |   |   |
|   | Full name of time keeper | Your club Initials |   |   |   |   |   |   |